

***** SPECIAL INSPECTION REQUEST *****

DATE: _____

NAME: _____

ROUTE #: _____

This is a formal request for a special mail count and inspection of my route, which is my right as spelled out in the M-39 Handbook, Chapter 270.

In accordance with the M-39, I will expect this inspection to be completed within four weeks of this request.

Please provide a copy of this request to me for my records and provide a copy to my shop steward.

Thank you,

SIGNATURE

RECEIVED BY SUPERVISOR / Date
(signature)