

## Need Proof of Employment?

Give the person seeking your proof of employment the following information:



- 1) The Work Number Access Options:
  - [www.theworknumber.com](http://www.theworknumber.com)
  - **1-800-367-5690**
- 2) The Postal Service Employer Code: **12946**
- 3) Your Social Security Number

The Work Number Client Service Center (Mon– Fri, 7 a.m.– 8 p.m., CT)  
1-800-996-7566 (Voice) 1-800-424-0253 (TTY– Hearing Impaired)

### Need Proof of Employment Plus Income?

- 1) Visit [www.theworknumber.com/employees](http://www.theworknumber.com/employees) or call 1-800-367-2884
- 2) Enter:
  - The Postal Service Employer Code: **12946**
  - Your Employee Identification Number
  - Your PIN # (last four digits of your Social Security Number)
- 3) Select obtain a salary key and write down the salary key
- 4) Give the person seeking proof of your employment and income:
  - The Work Number Access Options:
    - [www.theworknumber.com](http://www.theworknumber.com)
    - 1-800-367-5690
  - The Postal Service Employer Code: **12946**
  - Your Social Security Number
  - Your Salary Key



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