



3999 Process for Adjustment Teams

- Within 3 business days (whenever possible) of performing a PS Form 3999, management will explain the examiner's comments and the reasons for any time recorded as nonrecurring street time, as well as any editing of the original PS Form 3999, to the carrier
- The carrier will have the opportunity to write his/her comments on an attachment to the original unedited copy of the PS Form 3999



3999 Data Capture / Summary

Route Number: 21001 Data Capture Date: 04/01/2004 Street Analysis Type: Full 3999

3999 Data Capture 3999 Data Summary 3999 Function Analysis

Function Analysis		* Other Street Time Detail		** Non-recurring Street Time Detail	
Function Description	Total Time	Function Description	Total Time	Function Description	Total Time
Relay Time	0:15:44	Travel Within	0:19:55	Backtracking	0:00:00
Travel To	0:07:42	Accountable Delivery	0:02:47	Animal Interference	0:00:00
Travel From	0:04:22	Parcel Delivery	0:07:12	Waiting for Relays	0:00:00
Vehicle Load	0:06:13	Street Break Time	0:10:00	Waiting for Transportation	0:00:00
Vehicle Unload	0:02:12	Collection Time	0:00:00	Waiting - Other	0:00:00
Other Street Time*	0:42:44	Deadhead Time	0:02:50	Temporary Detail	0:00:00
Non-Recurring Street Time**	0:00:00	Personal Needs	0:00:00	Management Time	0:00:00
Total Allied Time	1:18:57	Customer Contact	0:00:00	Accident	0:00:00
		Gas Vehicle	0:00:00	Miscellaneous Other	0:00:00
		Totals	0:42:44	Totals	0:00:00

Preview Audit Trail Preview 3999 Save Close



3999 Process for Adjustment Teams

- An unedited copy of each PS Form 3999 along with examiner and carrier comments and the Audit Trail Report(s) will be provided to the appropriate adjustment team



3999 Process for Adjustment Teams

- Adjustment teams must jointly review the 3999's as well as route examiner and carrier comments and audit trail reports before any 3999 is determined to be representative for route adjustment purposes
- Adjustment teams will identify any errors to the 3999 and work with the route examiner to correct the 3999 before it is used for route adjustment purposes and/or make corrections on the 1840 reverse



3999 Process for Adjustment Teams

- Where multiple 3999's have been conducted for a particular route, the closest PS Form 3999 to the agreed upon street time for the route will be used for adjustment purposes
- New 3999's will be performed as necessary
- This process is applied to 3999's performed after the signing of the 2011 JARAP MOU